

October 7, 2020

Needham Conservation Commission  
Needham Town Offices  
500 Dedham Avenue  
Needham, MA 02492

Notice of Intent Filing  
RE: 56 Blacksmith Dr, Needham, MA

Dear Needham Conservation Commission,

Goddard Consulting, LLC is pleased to submit this Notice of Intent (NOI) on behalf of the property owners Jake and Colleen Mutrie. The project consists of an addition to an existing single-family home located at 56 Blacksmith Drive in Needham, Massachusetts. All work is limited to buffer zone associated with a nearby intermittent stream. This is a joint filing under the Massachusetts Wetlands Protection Act (WPA) and the Town of Needham Wetlands Protection Bylaw.

The NOI application is enclosed, along with full size site plans. The titles of all the documents enclosed are as follows:

- NOI (WPA Form 3) Application Form
- NOI Wetland Fee Transmittal Form, Copy of Checks
- Needham Wetlands Bylaw Application Form
- Affidavit of Service, Abutters List, Notification to Abutters
- Wetland Border Report
- USGS Site Locus
- Orthophoto Image of Site
- *Existing Conditions Plan of Land in Needham Massachusetts*, prepared by Realmapinfo LLC and dated October 2, 2020
- *Proposed Site Plan of Land in Needham Massachusetts*, prepared by Realmapinfo LLC and dated October 2, 2020

#### Existing Conditions

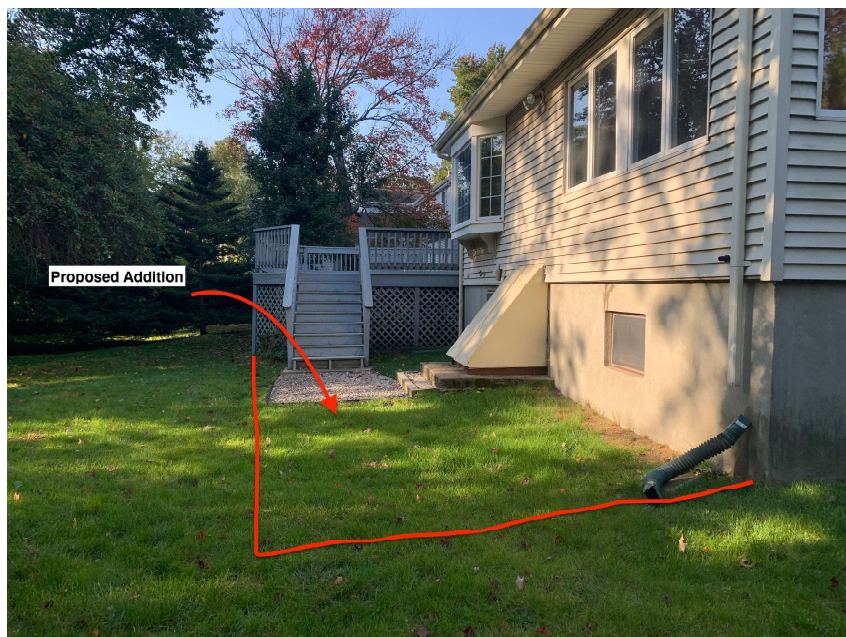
The site features an existing single-family home, a driveway, and lawn. An intermittent stream is located on the eastern edge of the site. This stream has a defined bank, and existing lawn is located directly adjacent to the bank. There is no wetland bordering this stream on the side closest to the proposed project. The entire lot is previously disturbed up to the bank of the stream.



*Photo 1: View of the intermittent stream with existing lawn directly adjacent to the bank.*

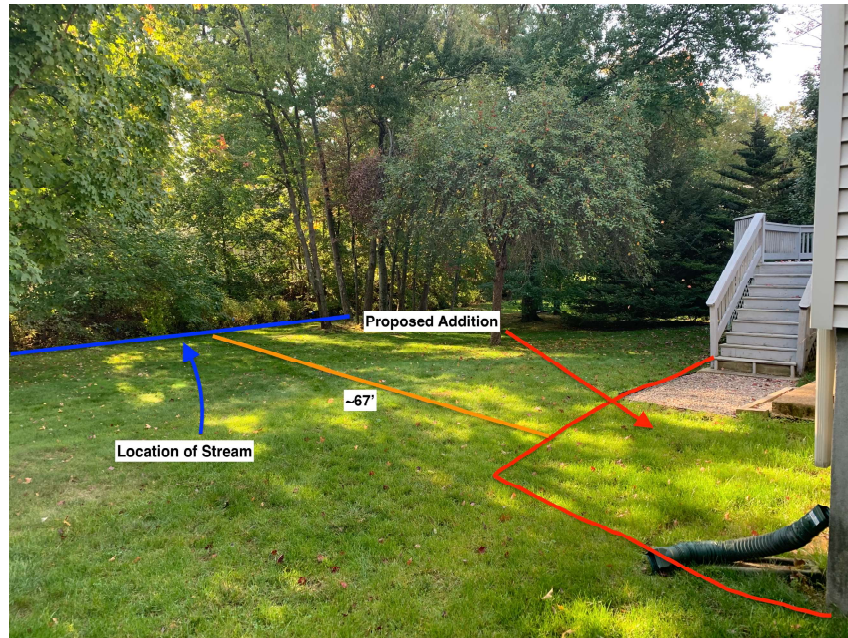
#### Proposed Conditions

The applicant is proposing to construct an addition to the existing single-family home and to reconfigure the existing deck stairs. The location of this addition is in previously disturbed areas consisting of lawn and a gravel landing area for the existing stairs. The new location of the stairs is within existing lawn. There will be no encroachment into previously undisturbed areas for this project. All of the proposed work is located greater than 50' from the bank of the stream, with the closest portion of the addition being  $\pm 67$  feet from the stream. This project will result in  $\pm 360$  sq. ft. of new impervious area within the buffer zone of the stream. This project proposes two dry wells to collect and infiltrate runoff from this new impervious area. Proper sediment and erosion controls will be utilized to protect the nearby stream.



*Photo 2: View of the area of the proposed addition.*





*Photo 3: View of proposed addition area in relation to the intermittent stream.*

### Impervious Surfaces

This project proposes a slight increase in impervious area within the buffer zone. Proposed new impervious area in the buffer zone totals  $\pm 360$  sq. ft. Section 1.05(b) of the Needham Wetlands Protection Regulations states that the applicant must demonstrate that at least one inch of runoff from the new impervious area will be infiltrated on site. This project proposes two dry wells with a total volume of 320 gallons, or  $\pm 42.8$  cubic feet (each dry well is 160 gallons, or 21.4 cubic feet). One inch of runoff from the  $\pm 360$  sq. ft. of new impervious area would produce a volume of  $\pm 30$  cubic feet. As stated above, the two proposed dry wells have a capacity of  $\pm 42.8$  cubic feet, and therefore the dry wells are capable of capturing and infiltrating greater than one inch of runoff from the new impervious area.

### Conclusion

Goddard Consulting believes that the proposed project has been designed in a way that will have no significant impact to the resource area. All work is limited to previously disturbed portions of buffer zone. Sufficient sediment and erosion controls will be utilized during construction to protect the nearby stream. Goddard Consulting respectfully requests an Order of Conditions granting permission for the above stated work within the buffer zone.

Please feel free to contact us if you have any questions.

Very truly yours,

Scott Goddard,  
Principal & PWS

CC:

- NERO-DEP, Wetlands Division, 205B Lowell Street, Wilmington, MA 01887
- Robert Ouellet, A. Francis Contracting, 69 Lincoln Street, Gardner, MA 01440
- Collen & Jake Mutrie, 56 Blacksmith Dr, Needham, MA 02492



**Massachusetts Department of Environmental Protection**  
Bureau of Resource Protection - Wetlands

# **WPA Form 3 – Notice of Intent**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40  
& Needham Wetlands Protection Bylaw

Provided by MassDEP:

MassDEP File Number

Document Transaction Number

Needham

City/Town

**Important:**

When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**Note:**  
Before completing this form consult your local Conservation Commission regarding any municipal bylaw or ordinance.

## **A. General Information**

1. Project Location (**Note:** electronic filers will click on button to locate project site):

56 Blacksmith Dr

a. Street Address

Needham

b. City/Town

MA

c. Zip Code

Latitude and Longitude:

42°17'01.44"N

d. Latitude

71°14'40.68"W

e. Longitude

130

f. Assessors Map/Plat Number

8

g. Parcel /Lot Number

2. Applicant:

Colleen and Jake

a. First Name

Mutrie

b. Last Name

c. Organization

56 Blacksmith Dr

d. Street Address

Needham

e. City/Town

MA

f. State

02492

g. Zip Code

617-312-3325

h. Phone Number

i. Fax Number

jakemutrie@gmail.com

j. Email Address

3. Property owner (required if different from applicant): ☐ Check if more than one owner

a. First Name

b. Last Name

c. Organization

d. Street Address

e. City/Town

f. State

g. Zip Code

h. Phone Number

i. Fax Number

j. Email address

4. Representative (if any):

Scott

a. First Name

Goddard

b. Last Name

Goddard Consulting, LLC

c. Company

291 Main St. Suite 8

d. Street Address

Northborough

e. City/Town

MA

f. State

01532

g. Zip Code

508-393-3784

h. Phone Number

i. Fax Number

scott@goddardconsultingllc.com

j. Email address

5. Total WPA Fee Paid (from NOI Wetland Fee Transmittal Form):

\$110

a. Total Fee Paid

\$42.50

b. State Fee Paid

\$67.50

c. City/Town Fee Paid





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**A. General Information (continued)**

6. General Project Description:

The applicant is proposing to construct an addition to an existing single-family home.

7a. Project Type Checklist: (Limited Project Types see Section A. 7b.)

- |   |   |
|---|---|
| 1. <input checked="" type="checkbox"/> Single Family Home             | 2. <input type="checkbox"/> Residential Subdivision       |
| 3. <input type="checkbox"/> Commercial/Industrial                     | 4. <input type="checkbox"/> Dock/Pier                     |
| 5. <input type="checkbox"/> Utilities                                 | 6. <input type="checkbox"/> Coastal engineering Structure |
| 7. <input type="checkbox"/> Agriculture (e.g., cranberries, forestry) | 8. <input type="checkbox"/> Transportation                |
| 9. <input type="checkbox"/> Other                                     |   |

7b. Is any portion of the proposed activity eligible to be treated as a limited project (including Ecological Restoration Limited Project) subject to 310 CMR 10.24 (coastal) or 310 CMR 10.53 (inland)?

1. ☐ Yes ☒ No If yes, describe which limited project applies to this project. (See 310 CMR 10.24 and 10.53 for a complete list and description of limited project types)

2. Limited Project Type

If the proposed activity is eligible to be treated as an Ecological Restoration Limited Project (310 CMR10.24(8), 310 CMR 10.53(4)), complete and attach Appendix A: Ecological Restoration Limited Project Checklist and Signed Certification.

8. Property recorded at the Registry of Deeds for:

Norfolk County

a. County

34537

c. Book

b. Certificate # (if registered land)

29

d. Page Number

**B. Buffer Zone & Resource Area Impacts (temporary & permanent)**

- ☒ Buffer Zone Only – Check if the project is located only in the Buffer Zone of a Bordering Vegetated Wetland, Inland Bank, or Coastal Resource Area.
- ☐ Inland Resource Areas (see 310 CMR 10.54-10.58; if not applicable, go to Section B.3, Coastal Resource Areas).

Check all that apply below. Attach narrative and any supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.



**Massachusetts Department of Environmental Protection**  
Bureau of Resource Protection - Wetlands

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## **B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)**

For all projects affecting other Resource Areas, please attach a narrative explaining how the resource area was delineated.

<u>Resource Area</u>	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
a. <input type="checkbox"/> Bank	1. linear feet	2. linear feet
b. <input type="checkbox"/> Bordering Vegetated Wetland	1. square feet	2. square feet
c. <input type="checkbox"/> Land Under Waterbodies and Waterways	1. square feet 3. cubic yards dredged	2. square feet

<u>Resource Area</u>	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
d. <input type="checkbox"/> Bordering Land Subject to Flooding	1. square feet 3. cubic feet of flood storage lost	2. square feet 4. cubic feet replaced
e. <input type="checkbox"/> Isolated Land Subject to Flooding	1. square feet 2. cubic feet of flood storage lost	3. cubic feet replaced
f. <input type="checkbox"/> Riverfront Area	1. Name of Waterway (if available) - <b>specify coastal or inland</b>	

2. Width of Riverfront Area (check one):

- ☐ 25 ft. - Designated Densely Developed Areas only
- ☐ 100 ft. - New agricultural projects only
- ☐ 200 ft. - All other projects

3. Total area of Riverfront Area on the site of the proposed project: \_\_\_\_\_ square feet

4. Proposed alteration of the Riverfront Area:

a. total square feet \_\_\_\_\_ b. square feet within 100 ft. \_\_\_\_\_ c. square feet between 100 ft. and 200 ft. \_\_\_\_\_

5. Has an alternatives analysis been done and is it attached to this NOI? ☐ Yes ☐ No

6. Was the lot where the activity is proposed created prior to August 1, 1996? ☐ Yes ☐ No

3. ☐ Coastal Resource Areas: (See 310 CMR 10.25-10.35)

**Note:** for coastal riverfront areas, please complete **Section B.2.f.** above.



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### B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)

Check all that apply below. Attach narrative and supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

Online Users:  
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

<u>Resource Area</u>	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
a. <input type="checkbox"/> Designated Port Areas	Indicate size under Land Under the Ocean, below	
b. <input type="checkbox"/> Land Under the Ocean	1. square feet _____ 2. cubic yards dredged _____	
c. <input type="checkbox"/> Barrier Beach	Indicate size under Coastal Beaches and/or Coastal Dunes below	
d. <input type="checkbox"/> Coastal Beaches	1. square feet _____	2. cubic yards beach nourishment _____
e. <input type="checkbox"/> Coastal Dunes	1. square feet _____	2. cubic yards dune nourishment _____
	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
f. <input type="checkbox"/> Coastal Banks	1. linear feet _____	
g. <input type="checkbox"/> Rocky Intertidal Shores	1. square feet _____	
h. <input type="checkbox"/> Salt Marshes	1. square feet _____	2. sq ft restoration, rehab., creation _____
i. <input type="checkbox"/> Land Under Salt Ponds	1. square feet _____	
	2. cubic yards dredged _____	
j. <input type="checkbox"/> Land Containing Shellfish	1. square feet _____	
k. <input type="checkbox"/> Fish Runs	Indicate size under Coastal Banks, inland Bank, Land Under the Ocean, and/or inland Land Under Waterbodies and Waterways, above	
	1. cubic yards dredged _____	
l. <input type="checkbox"/> Land Subject to Coastal Storm Flowage	1. square feet _____	
4. <input type="checkbox"/> Restoration/Enhancement	If the project is for the purpose of restoring or enhancing a wetland resource area in addition to the square footage that has been entered in Section B.2.b or B.3.h above, please enter the additional amount here. _____	

a. square feet of BVW

b. square feet of Salt Marsh

5. ☐ Project Involves Stream Crossings

a. number of new stream crossings

b. number of replacement stream crossings





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### **C. Other Applicable Standards and Requirements**

- ☐ This is a proposal for an Ecological Restoration Limited Project. Skip Section C and complete Appendix A: Ecological Restoration Limited Project Checklists – Required Actions (310 CMR 10.11).

#### **Streamlined Massachusetts Endangered Species Act/Wetlands Protection Act Review**

1. Is any portion of the proposed project located in **Estimated Habitat of Rare Wildlife** as indicated on the most recent Estimated Habitat Map of State-Listed Rare Wetland Wildlife published by the Natural Heritage and Endangered Species Program (NHESP)? To view habitat maps, see the *Massachusetts Natural Heritage Atlas* or go to [http://maps.massgis.state.ma.us/PRI\\_EST\\_HAB/viewer.htm](http://maps.massgis.state.ma.us/PRI_EST_HAB/viewer.htm).

a. ☐ Yes ☒ No

**If yes, include proof of mailing or hand delivery of NOI to:**

**Natural Heritage and Endangered Species Program  
Division of Fisheries and Wildlife  
1 Rabbit Hill Road  
Westborough, MA 01581**

2017

b. Date of map

If yes, the project is also subject to Massachusetts Endangered Species Act (MESA) review (321 CMR 10.18). To qualify for a streamlined, 30-day, MESA/Wetlands Protection Act review, please complete Section C.1.c, and include requested materials with this Notice of Intent (NOI); *OR* complete Section C.2.f, if applicable. *If MESA supplemental information is not included with the NOI, by completing Section 1 of this form, the NHESP will require a separate MESA filing which may take up to 90 days to review (unless noted exceptions in Section 2 apply, see below).*

- c. Submit Supplemental Information for Endangered Species Review\*

1. ☐ Percentage/acreage of property to be altered:

(a) within wetland Resource Area

percentage/acreage

(b) outside Resource Area

percentage/acreage

2. ☐ Assessor's Map or right-of-way plan of site

2. ☐ Project plans for entire project site, including wetland resource areas and areas outside of wetlands jurisdiction, showing existing and proposed conditions, existing and proposed tree/vegetation clearing line, and clearly demarcated limits of work \*\*

(a) ☐ Project description (including description of impacts outside of wetland resource area & buffer zone)

(b) ☐ Photographs representative of the site

\* Some projects **not** in Estimated Habitat may be located in Priority Habitat, and require NHESP review (see <https://www.mass.gov/endangered-species-act-mesa-regulatory-review>).

Priority Habitat includes habitat for state-listed plants and strictly upland species not protected by the Wetlands Protection Act.

\*\* MESA projects may not be segmented (321 CMR 10.16). The applicant must disclose full development plans even if such plans are not required as part of the Notice of Intent process.



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### **C. Other Applicable Standards and Requirements (cont'd)**

- (c) ☐ MESA filing fee (fee information available at <https://www.mass.gov/how-to/how-to-file-for-a-mesa-project-review>).

Make check payable to "Commonwealth of Massachusetts - NHESP" and **mail to NHESP** at above address

*Projects altering **10 or more acres** of land, also submit:*

- (d) ☐ Vegetation cover type map of site

- (e) ☐ Project plans showing Priority & Estimated Habitat boundaries

- (f) OR Check One of the Following

1. ☐ Project is exempt from MESA review.  
Attach applicant letter indicating which MESA exemption applies. (See 321 CMR 10.14, <https://www.mass.gov/service-details/exemptions-from-review-for-projectsactivities-in-priority-habitat>; the NOI must still be sent to NHESP if the project is within estimated habitat pursuant to 310 CMR 10.37 and 10.59.)

2. ☐ Separate MESA review ongoing.

a. NHESP Tracking #

b. Date submitted to NHESP

3. ☐ Separate MESA review completed.

Include copy of NHESP "no Take" determination or valid Conservation & Management Permit with approved plan.

3. For coastal projects only, is any portion of the proposed project located below the mean high water line or in a fish run?

- a. ☒ Not applicable – project is in inland resource area only      b. ☐ Yes    ☐ No

If yes, include proof of mailing, hand delivery, or electronic delivery of NOI to either:

South Shore - Cohasset to Rhode Island border, and  
the Cape & Islands:

North Shore - Hull to New Hampshire border:

Division of Marine Fisheries -  
Southeast Marine Fisheries Station  
Attn: Environmental Reviewer  
836 South Rodney French Blvd.  
New Bedford, MA 02744  
Email: [dmf.envreview-south@mass.gov](mailto:dmf.envreview-south@mass.gov)

Division of Marine Fisheries -  
North Shore Office  
Attn: Environmental Reviewer  
30 Emerson Avenue  
Gloucester, MA 01930  
Email: [dmf.envreview-north@mass.gov](mailto:dmf.envreview-north@mass.gov)

Also if yes, the project may require a Chapter 91 license. For coastal towns in the Northeast Region, please contact MassDEP's Boston Office. For coastal towns in the Southeast Region, please contact MassDEP's Southeast Regional Office.

- c. ☐ Is this an aquaculture project?

- d. ☐ Yes    ☐ No

If yes, include a copy of the Division of Marine Fisheries Certification Letter (M.G.L. c. 130, § 57).



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### **C. Other Applicable Standards and Requirements (cont'd)**

**Online Users:**

Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

4. Is any portion of the proposed project within an Area of Critical Environmental Concern (ACEC)?  
 a. ☐ Yes ☒ No If yes, provide name of ACEC (see instructions to WPA Form 3 or MassDEP Website for ACEC locations). **Note:** electronic filers click on Website.  
 b. ACEC
5. Is any portion of the proposed project within an area designated as an Outstanding Resource Water (ORW) as designated in the Massachusetts Surface Water Quality Standards, 314 CMR 4.00?  
 a. ☐ Yes ☒ No
6. Is any portion of the site subject to a Wetlands Restriction Order under the Inland Wetlands Restriction Act (M.G.L. c. 131, § 40A) or the Coastal Wetlands Restriction Act (M.G.L. c. 130, § 105)?  
 a. ☐ Yes ☒ No
7. Is this project subject to provisions of the MassDEP Stormwater Management Standards?  
 a. ☐ Yes. Attach a copy of the Stormwater Report as required by the Stormwater Management Standards per 310 CMR 10.05(6)(k)-(q) and check if:
  1. ☐ Applying for Low Impact Development (LID) site design credits (as described in Stormwater Management Handbook Vol. 2, Chapter 3)
  2. ☐ A portion of the site constitutes redevelopment
  3. ☐ Proprietary BMPs are included in the Stormwater Management System.
- b. ☒ No. Check why the project is exempt:
  1. ☒ Single-family house
  2. ☐ Emergency road repair
  3. ☐ Small Residential Subdivision (less than or equal to 4 single-family houses or less than or equal to 4 units in multi-family housing project) with no discharge to Critical Areas.

### **D. Additional Information**

- ☐ This is a proposal for an Ecological Restoration Limited Project. Skip Section D and complete Appendix A: Ecological Restoration Notice of Intent – Minimum Required Documents (310 CMR 10.12).

Applicants must include the following with this Notice of Intent (NOI). See instructions for details.

**Online Users:** Attach the document transaction number (provided on your receipt page) for any of the following information you submit to the Department.

1. ☐ USGS or other map of the area (along with a narrative description, if necessary) containing sufficient information for the Conservation Commission and the Department to locate the site. (Electronic filers may omit this item.)
2. ☐ Plans identifying the location of proposed activities (including activities proposed to serve as a Bordering Vegetated Wetland [BVW] replication area or other mitigating measure) relative to the boundaries of each affected resource area.





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**D. Additional Information (cont'd)**

3. ☒ Identify the method for BVW and other resource area boundary delineations (MassDEP BVW Field Data Form(s), Determination of Applicability, Order of Resource Area Delineation, etc.), and attach documentation of the methodology.

4. ☐ List the titles and dates for all plans and other materials submitted with this NOI.

Proposed Site Plan of Land in Needham, Mass

a. Plan Title

RealMapInfo LLC

Todd Chapin

b. Prepared By

c. Signed and Stamped by

10/2/20

1"=20'

d. Final Revision Date

e. Scale

f. Additional Plan or Document Title

g. Date

5. ☐ If there is more than one property owner, please attach a list of these property owners not listed on this form.
6. ☐ Attach proof of mailing for Natural Heritage and Endangered Species Program, if needed.
7. ☐ Attach proof of mailing for Massachusetts Division of Marine Fisheries, if needed.
8. ☐ Attach NOI Wetland Fee Transmittal Form
9. ☐ Attach Stormwater Report, if needed.

**E. Fees**

1. ☐ Fee Exempt: No filing fee shall be assessed for projects of any city, town, county, or district of the Commonwealth, federally recognized Indian tribe housing authority, municipal housing authority, or the Massachusetts Bay Transportation Authority.

Applicants must submit the following information (in addition to pages 1 and 2 of the NOI Wetland Fee Transmittal Form) to confirm fee payment:

1784

2. Municipal Check Number

10/2/20

3. Check date

1786

4. State Check Number

10/2/20

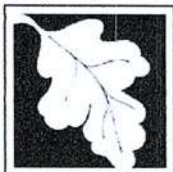
5. Check date

Colleen

6. Payor name on check: First Name

Mutrie

7. Payor name on check: Last Name



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**F. Signatures and Submittal Requirements**

I hereby certify under the penalties of perjury that the foregoing Notice of Intent and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made by Certificate of Mailing or in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

*George J. Urtie, III*  
1. Signature of Applicant

*10/1/20*  
2. Date

3. Signature of Property Owner (if different)

*[Signature]*

4. Date

*10/1/20*

5. Signature of Representative (if any)

6. Date

**For Conservation Commission:**

Two copies of the completed Notice of Intent (Form 3), including supporting plans and documents, two copies of the NOI Wetland Fee Transmittal Form, and the city/town fee payment, to the Conservation Commission by certified mail or hand delivery.

**For MassDEP:**

One copy of the completed Notice of Intent (Form 3), including supporting plans and documents, one copy of the NOI Wetland Fee Transmittal Form, and a **copy** of the state fee payment to the MassDEP Regional Office (see Instructions) by certified mail or hand delivery.

**Other:**

If the applicant has checked the "yes" box in any part of Section C, Item 3, above, refer to that section and the Instructions for additional submittal requirements.

The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of the Notice of Intent.



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands  
**NOI Wetland Fee Transmittal Form**  
Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**Important:** When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



## A. Applicant Information

### 1. Location of Project:

56 Blacksmith Dr

a. Street Address

1786

c. Check number

Needham

b. City/Town

\$42.50

d. Fee amount

### 2. Applicant Mailing Address:

Jake and Colleen

a. First Name

Mutrie

b. Last Name

c. Organization

56 Blacksmith Dr

d. Mailing Address

Needham

e. City/Town

MA

f. State

02492

g. Zip Code

617-312-3325

h. Phone Number

i. Fax Number

jakemutrie@gmail.com

j. Email Address

### 3. Property Owner (if different):

a. First Name

b. Last Name

c. Organization

d. Mailing Address

e. City/Town

f. State

g. Zip Code

h. Phone Number

i. Fax Number

j. Email Address

## B. Fees

Fee should be calculated using the following process & worksheet. **Please see Instructions before filling out worksheet.**

**Step 1/Type of Activity:** Describe each type of activity that will occur in wetland resource area and buffer zone.

**Step 2/Number of Activities:** Identify the number of each type of activity.

**Step 3/Individual Activity Fee:** Identify each activity fee from the six project categories listed in the instructions.

**Step 4/Subtotal Activity Fee:** Multiply the number of activities (identified in Step 2) times the fee per category (identified in Step 3) to reach a subtotal fee amount. Note: If any of these activities are in a Riverfront Area in addition to another Resource Area or the Buffer Zone, the fee per activity should be multiplied by 1.5 and then added to the subtotal amount.

**Step 5/Total Project Fee:** Determine the total project fee by adding the subtotal amounts from Step 4.

**Step 6/Fee Payments:** To calculate the state share of the fee, divide the total fee in half and subtract \$12.50. To calculate the city/town share of the fee, divide the total fee in half and add \$12.50.

To calculate filing fees, refer to the category fee list and examples in the instructions for filling out WPA Form 3 (Notice of Intent).





Step 1/Type of Activity	Step 2/Number of Activities	Step 3/Individual Activity Fee	Step 4/Subtotal Activity Fee
1a	1	\$110	\$110
Step 5/Total Project Fee:			\$110

Total Project Fee:	<u>\$110</u>
	a. Total Fee from Step 5
State share of filing Fee:	<u>\$42.50</u>
	b. 1/2 Total Fee <b>less</b> \$12.50
City/Town share of filling Fee:	<u>\$67.50</u>
	c. 1/2 Total Fee <b>plus</b> \$12.50

a.) Complete pages 1 and 2 and send with a check or money order for the state share of the fee, payable to the Commonwealth of Massachusetts.

b.) **To the Conservation Commission:** Send the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and the city/town fee payment.

noifeetf.doc • Wetland Fee Transmittal Form • rev. 10/11

*Conservation Department Use Only*

WPA Town Filing Fee	\$
NGWP Town Filing Fee	\$
Waiver Fee	\$

# **APPLICATION FOR A PERMIT NEEDHAM GENERAL WETLANDS PROTECTION BYLAW ARTICLE 6**

☒ **Notice of Intent**

☐ **Request for Determination of Applicability**

**Description of Project**

The applicant is proposing to construct an addition to an  
existing single family home.

**Project Location**

Street: 56 BLACKSMITH DRIVE

Assessor's Map: 130 Parcel: 8

**Registry Information**

Book: 34537 Page: 29

**Applicant**

Name: GEORGE J. MUTRIE, III & COLLEEN MUTRIE

Address: 56 BLACKSMITH DR.  
NEEDHAM, MA 02492

**Owner (if different)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Date of Filing**

10/7/20

**Resources within which  
work is proposed:**

☐ **Bordering Vegetated Wetland**

☐ **Bank**

☐ **Bordering Land Subject to Flooding**

☐ **Isolated Land Subject to Flooding**

☒ **Buffer Zone**

This application ☒ **is** ☐ **is not** filed simultaneously with a NOI/RDA under the  
Massachusetts Wetlands Protection Act.

**Statement of Applicant:** I hereby certify under the penalties of perjury that this application and all supporting plans and documents are true and complete to the best of my knowledge, and that these have been prepared in conformance with the requirements of the Needham General Wetlands Bylaw and supporting regulations. I further certify that all abutters and other parties have been notified of this application as required by the Bylaw. I understand I may be asked to pay for a consultant to review my application for the Commission.

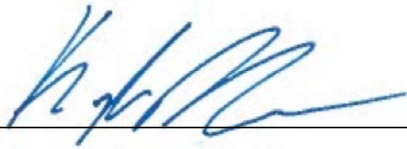
Signature: George Mutrie Date: 10/1/20

**AFFIDAVIT OF SERVICE**  
**Under the Massachusetts Wetlands Protection Act**  
**And the Needham Wetlands Protection Bylaw**

I, Kyle Macdonald herby certify under the pains and penalties of perjury that on October 7, 2020 I gave notification to abutters in compliance with the second paragraph of MGL Chapter 131, Section 40, and the DEP Guide to Abutter Notification dating April 8, 1994 in connection with the following matter:

A Notice of Intent was filed under the Massachusetts Wetlands Protection Act and Needham Wetlands Protection Bylaw by Goddard Consulting, LLC with the Needham Conservation Commission on October 7, 2020 for the property located at 56 Blacksmith Dr, Needham, MA.

The form of the notification and the list of abutters to whom it was given along with their addresses are attached to this Affidavit of Service.

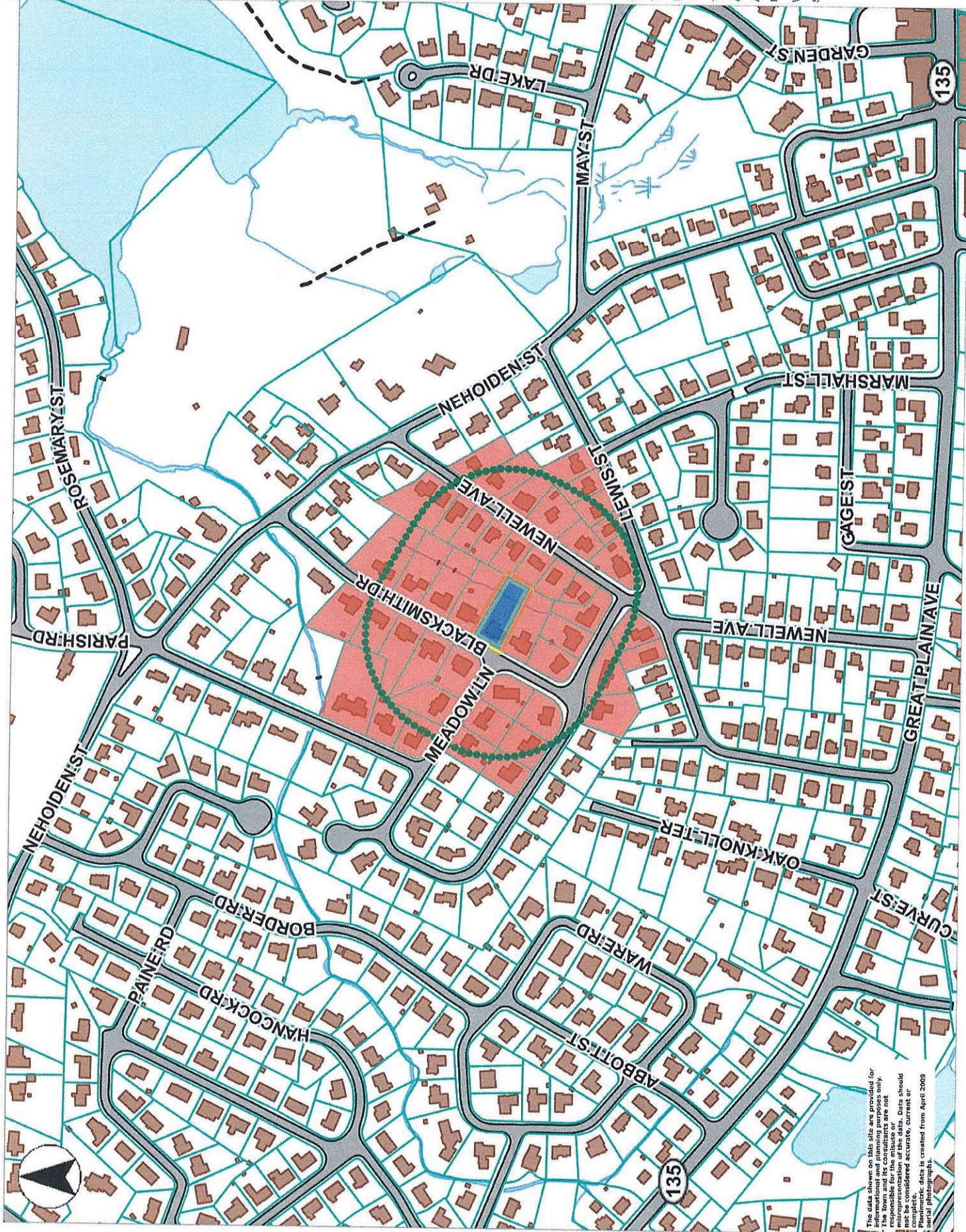


10/7/20

Name

Date





- Parcels
- Towers
- Satellite Dish
- Tower
- Tower Anchor
- Painted Lines
- Crosswalk
- Parking Line
- Sports Lines
- Court Striping
- Field Striping
- Fences
- Fence
- Guardrail
- Hedge
- Railroad Track
- Trail
- Building
- Decks And Patios
- Swimming Pool
- Bridges
- Sidewalks
- Exterior Stairway
- Driveway
- Paved Driveway
- Unpaved Driveway
- Roads
- Paved Road
- Unpaved Road
- Parking Lots
- Paved Parking Lot
- Unpaved Parking Lot
- Electric
- Electrical Box
- Electrical Substation
- Sports Areas
- Baseball
- Baseball Infield
- Basketball and Tennis
- Bleacher
- Golf Bunker
- Golf Fairway, Green, and Tee
- Playground
- Track and Field
- Tank
- Wetlands
- MA Highways
- US Highway
- Numbered Routes
- Town Boundary
- Abutting Towns
- Abutting Towns Mask
- Road Centerlines
- Waterbody
- Streams And Drainage Ditch

The data shown on this site are provided for informational purposes only. The Town and its consultants are not responsible for the misuse or misinterpretation of the data. Data should not be considered accurate, current or complete. Partial data is created from April 2009 aerial photography.

0 510 1020 ft

Printed on 10/02/2020 at 10:23 AM



[illegible]

Certified as list of parties in interest under Mass. General Laws and Needham Zoning By-Law, to the Best of our knowledge for the Needham Board of Assessors.....*[Signature]*

## **Notification to Abutters Under the Massachusetts Wetland Protection Act & the Needham Wetlands Protection Bylaw**

In accordance with the second paragraph of Massachusetts General Laws Chapter 131, Section 40, and Needham Wetlands Protection Bylaw (Article 6) you are hereby notified of the following:

The name of the applicant is **Jake and Colleen Mutrie.**

The applicant has filed a **Notice of Intent** with the Conservation Commission for the municipality of Needham, MA for **the construction of an addition to an existing single-family home.**

The address of the lot where the activity is proposed is **56 Blacksmith Dr**  
**(Assessor's Map 130 Parcel 8).**

The hearing will be on **10/22/20** at **7:30** **PM.**

**Public Participation will be via Virtual Means Only** - In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. The Needham Conservation Commission greatly values the participation of its citizens in the public meeting process, but given the current circumstances and recommendations at both the state and federal levels to limit or avoid public gatherings, including Governor Baker's ban on gatherings of more than 10 people, together with the present closure of Needham Town Hall, the Public Service Administration Building, and other public buildings, the Town has decided to implement the "remote participation" procedures allowed under Governor Baker's emergency Order for all boards, committees, and commissions. (More information about this order can be found on the back of this sheet).

### **The public may participate in this meeting via Remote Participation:**

- From your computer, smart phone or tablet: <https://us02web.zoom.us/j/82316889821>
- Meeting ID: 823-1688-9821
- From your phone: Dial +1 646-558-8656; Meeting ID: 82316889821#

Copies of the application may be obtained digitally from the Conservation Commission Staff by emailing [conservation@needhamma.gov](mailto:conservation@needhamma.gov). Alternatively, you may call our office at 781-455-7550 x222 and leave a message with your contact information and the project address and a Staff Member will return your call during regular business hours.

Notice of the public hearing, including its date, time and place, will be published at least five (5) days in advance in a newspaper of local distribution.

NOTE: You also may contact the nearest Department of Environmental Protection Regional Office for more information about this application or the MA Wetlands Protection Act. To contact the DEP, call the Northeast Region at 978-694-3200.

## **COVID-19 Emergency Response: Implementation of Governor's Order Suspending Certain Provisions of the Open Meeting Law**

In light of the ongoing COVID-19 coronavirus outbreak, Governor Baker issued an emergency Order on March 12, 2020, allowing public bodies greater flexibility in utilizing technology in the conduct of meetings under the Open Meeting Law. The Needham Conservation Commission greatly values the participation of its citizens in the public meeting process, but given the current circumstances and recommendations at both the state and federal levels to limit or avoid public gatherings, including Governor Baker's ban on gatherings of more than 25 people, together with the present closure of Needham Town Hall and other public buildings to the public, The Town of Needham has decided to implement the "remote participation" procedures allowed under Governor Baker's emergency Order for all boards, committees, and commissions. This means that:

1. All or any of the members of the public body may choose to participate in a public meeting via remote access. Meetings may be virtual, in their entirety.
2. The public will be provided with alternative access through which they can watch or listen to meetings "in real time," and meeting notices will specify the manner in which members of the public may access audio or video of the meeting as it is occurring.
3. If, despite our best efforts, our technological capabilities do not adequately support public access to virtual or remote meetings, the Needham Conservation Commission will ensure that an audio or video recording, transcript, or other comprehensive record of the proceedings at the meeting is posted on the Town's website as soon as possible after the meeting.
4. Notices for public hearings will contain additional information about how the public may participate via electronic/technological means.
5. Where individuals have a right, or are required, to attend a public meeting or hearing, they will be provided with information about how to participate in the meeting/hearing remotely.
6. Meeting notices will still be posted at least 48 hours in advance (not counting Saturdays, Sundays, or legal holidays), unless it is an emergency meeting as defined under the Open Meeting Law (in which event, the meeting notice will be posted with as much advanced notice as is possible in the circumstances). Minutes will still be taken.

Please check individual meeting agendas on the calendar on the Town's website, located at [www.needhamma.gov](http://www.needhamma.gov) for the latest information regarding meetings. Each meeting may experience unique circumstances that may require last minute changes in protocol, including cancellation or rescheduling. We appreciate your patience as we undergo this shift in a significant aspect of how the Town of Needham conducts business.

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Needham Conservation Commission will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Needham website, at [www.needhamma.gov](http://www.needhamma.gov). For this meeting, members of the public who wish to listen and/or watch the meeting may do so in the manner stated on the previous page by navigating to the Zoom Meeting via a web browser or by calling in by phone. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Needham Conservation Commission webpage an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*



August 20, 2020

Colleen & Jake Mutrie  
56 Blacksmith Drive  
Needham, MA 02492

Re: Wetland Border Report  
56 Blacksmith Dr - Needham, MA

Dear Mr. and Mrs. Mutrie:

On August 19, 2020 the wetland resources were delineated on land located at 56 Blacksmith Drive in Needham, Massachusetts (refer to enclosed locus maps). The wetland borders were flagged using the criteria in the most recent edition of MA Wetland Protection Act (WPA) and Regulations 310 CMR 10.00 et al and the Needham Wetland Protection Bylaw. Hydric soil indicators, vegetation changes, hydrological indicators, and topography were all considered for delineation purposes.

An intermittent stream is located on the eastern portion of the property. The bank of this stream was delineated using flags GC-A1 through GC-A8. Existing maintained lawn is located directly adjacent to the bank of this stream. No Department of Environmental Protection Data forms are necessary for this delineation as no Bordering Vegetated Wetland was delineated, only the bank of the intermittent stream.

According to the Mass GIS data layers for NHESP, this site is not located within Estimated and/or Priority Habitat of Rare Wildlife and no mapped vernal pools are located on or near the site. The site is not located in an ACEC or a jurisdictional FEMA Flood Zones and is not located within 200-ft of a perennial stream.

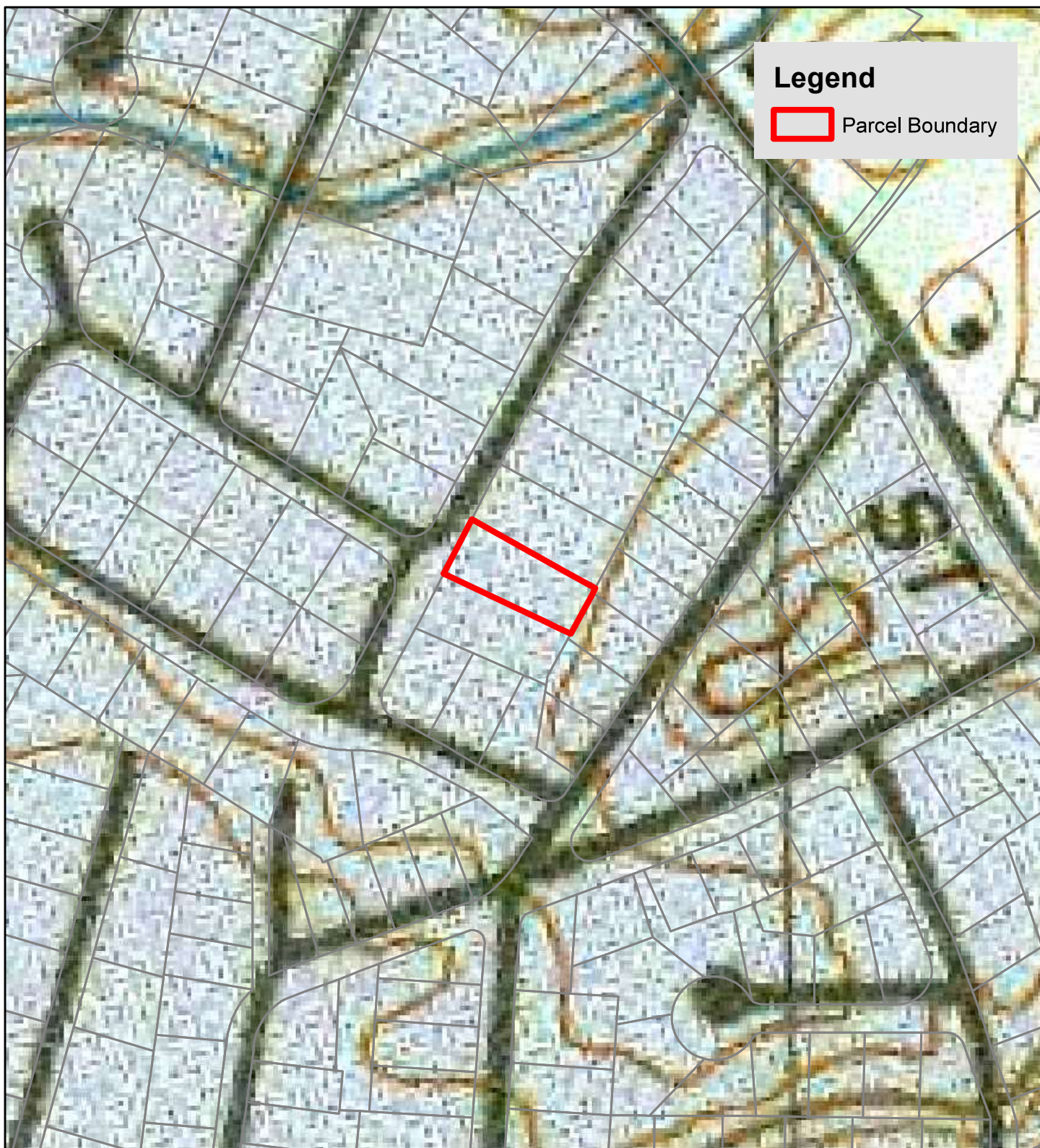
The Town of Needham Wetland Protection Bylaw and the MA Wetlands Protection Act take jurisdiction over stream and bank resources. In addition, these resource areas have a jurisdictional 100-foot Buffer Zone. Any work within the resource areas and/or 100-foot buffer zone requires a Request for Determination (RDA) or Notice of Intent (NOI) be filed with the Needham Conservation Commission.

Very truly yours,  
GODDARD CONSULTING, LLC




Scott Goddard,  
Principal & PWS





**Legend**


 Parcel Boundary

# USGS Locus of Site

56 Blacksmith Drive - Needham, MA  
(Map:130, Lot:8)

N

8/19/2020

 Feet

0 100 200

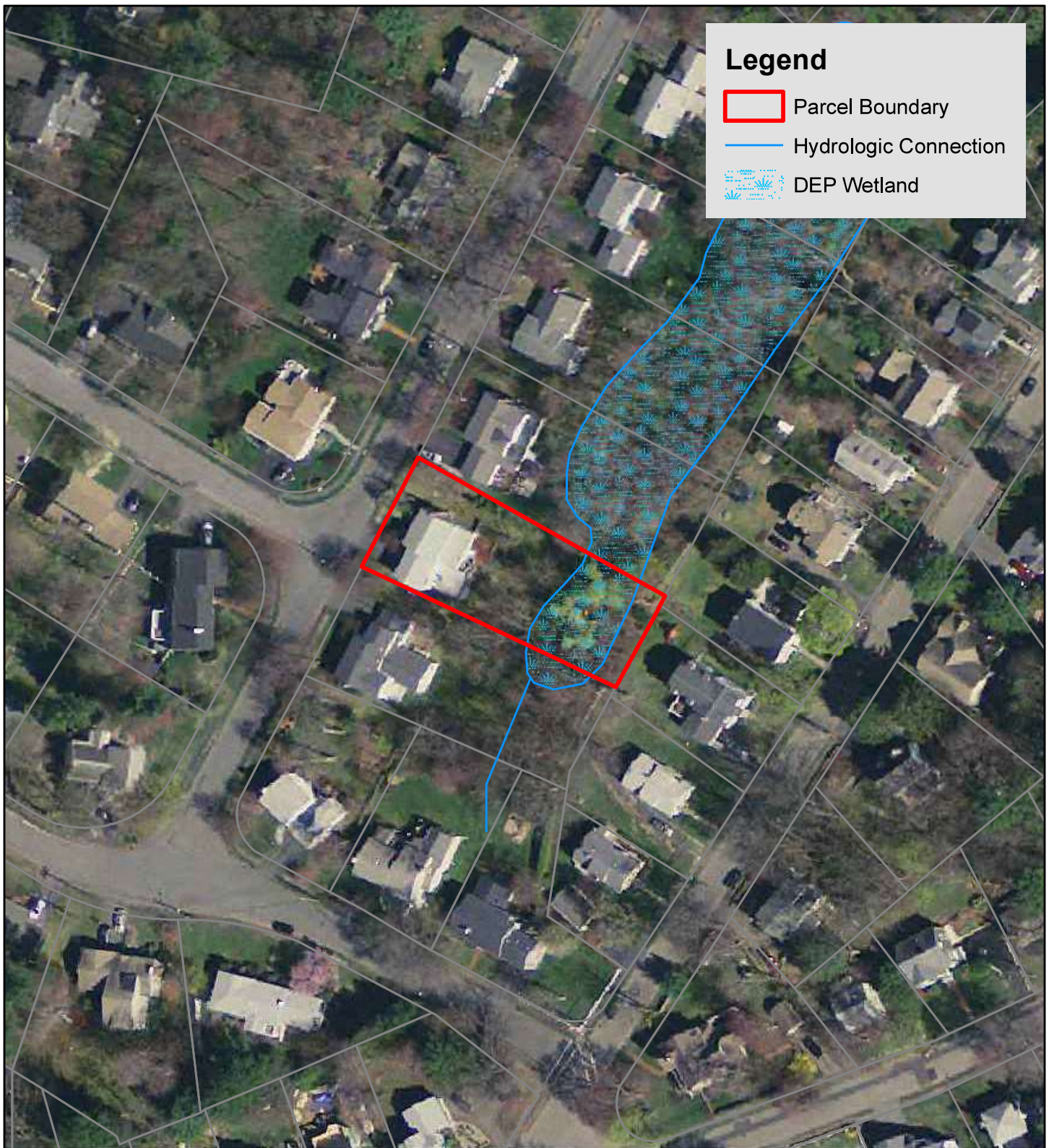
1 inch = 200 feet

GIS Data Source: "Office of Geographic Information (MassGIS), Commonwealth of Massachusetts, MassIT"

**GODDARD CONSULTING**  
Strategic Wetland Permitting LLC

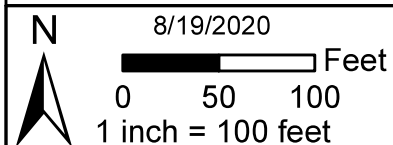






## Ortho View of Site

56 Blacksmith Drive - Needham, MA  
(Map:130, Lot:8)



GIS Data Source: "Office of Geographic Information (MassGIS), Commonwealth of Massachusetts, MassIT"

GODDARD CONSULTING  
Strategic Wetland Permitting LLC

